



## LACATech Meeting Minutes – November 7, 2012

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### **Roll Call**

The LACATech meeting was called to order at 8:35am on November 7, 2012. The following members were present for the roll call: Michelle Snow (C-TEC), Kim VanWey and Randy McFerren (East Muskingum), Rob Sexton (Granville), Trevor Thomas (Heath), Mark McGee (Lancaster), Brian Gottfried (LCESC), Jamison Ables (Newark City), Larry Smith (North Fork), Shawn Wilkoski (Northridge), Harold Gottke (Tri-Valley), Matt Snyder (West Muskingum), Tim Owen (Lakewood), and Chad Carson (LACA). Representatives from Crooksville, Licking Heights, Maysville, Mount Vernon, and Southwest Licking were unable to attend.

Others attending were Paul Kamenan (Fairfield Christian Academy), David Deibel (Granville Christian Academy), Dave Stenson (St. Francis), Bryan Gibson (Newark City), Rocky Ringhiser (C-TEC), Jeremy Wise (Foxfire), Joey Alexander (LACA), Robert Rittenhouse (LACA), and Jeff Davis (LACA).

### **Approval of Previous Meeting's Minutes**

13-3 It was moved by Brian Gottfried and seconded by Larry Smith to approve the minutes of the September 12, 2012 LACATech meeting. A unanimous vote of approval was taken.

### **Introduction of New Members**

Michelle Snow from C-TEC was introduced to the group.

### **eTech Ohio Update**

Erik Falasca presented the eTech Ohio update. Please direct any questions about the update to Erik at [eric.falasca@etech.ohio.gov](mailto:eric.falasca@etech.ohio.gov) or visit the eTech Ohio website at <http://www.etech.ohio.gov>.

### **ITCSO Update**

There was no ITCSO update at this meeting.

### **Video Services**

Michele Carlisle provided a video services update via video. There is still iLearn Ohio money available for the AP Waiver program for Distance Learning courses. Please let Michele know if you need any 2<sup>nd</sup> semester classes or have teachers that are willing to teach over video, and start thinking about next fall courses and let Michelle know what you may need. The ODLA has been chartered and all LACA schools will become members through the LACA consortium. The goals of the Ohio DLA include, promoting the growth of video distance learning, web-based learning and hybrid learning among Ohio K-12 entities, supporting distance learning initiatives impacting Ohio K-12 entities both directly and indirectly, supporting the Distance Learning section of the Ohio Educational Technology Conference, educating legislative decision-makers on the impact of distance learning; and seeking funding to support Ohio educational entities using distance learning, not for Ohio DLA. We are encouraging content providers who join Ohio DLA to offer discounts to schools that are Ohio DLA members. A significant function of the Ohio DLA is organizing the distance learning portion of the eTech Conference.

We are still working on getting all Polycom HDX 7000 systems under co-terminus maintenance. Until then, LACA will contact you as systems need to be renewed. It is very important to have coverage on these systems especially if you are relying on them for class delivery. Also, LACA issued another reminder to replace batteries in the Polycom remotes on a regular basis to prevent leakage, corrosion, and destruction of the remotes, which can cost \$150 to replace.

### **Ohio K-12 Network Updates**

All LACA customer schools have completed the K-12 network applications, though not all have been approved yet.

### **WAN Updates**

*ISP Contracts* - The e-rate season is upon us. It is OK to post your 470s now. Districts are strongly encouraged to be reviewing their network bandwidth consumption, especially if you have put wireless in a building. We need to start preparing bids if schools want to upgrade their Internet access, implement VOIP, or implement Wireless. We are working to get a clear ruling from the FCC that wireless will be e-rate funded. There is unofficial agreement that it will be funded for next year, but that is no guarantee that it truly will. Also, let LACA know if you receive an FCDL or 486 Notification. USAC is not always sending LACA a copy.

*Internet Safety* - Information was given regarding [www.learning.com](http://www.learning.com), which is currently provided to schools through eTech, at no cost to the district. This allows you to conduct necessary training on internet usage and cyberbullying required by eRate funding. This is another alternative to resources like Common Sense Media, but with better tracking on a per-student basis. LACA offered to have a representative from Learning.com at the December 5 topic-based meeting timeslot. There was not enough interest from the group to schedule this. A few Powerpoint slides on CIPA requirements from a recent eRate workshop were distributed to the group. Districts interested can contact learning.com directly for an individual demonstration.

### **Technical Services Update**

*Internet Filtering Discussion* – There is now an option in the M86 to force YouTube Safe Search to be on at all times. This is a global setting that would apply to EVERYONE, with no option to bypass without using the district administrator account. After much discussion, it was decided that this is NOT an option that should be put in place at a global level, as it could cause more access problems than it fixes. LACA is also researching and evaluating additional filters as a replacement for the M86 product. M86 has been sold a few times in the last few years and the quality of tech support for the product has declined. It is not meeting our needs as well as it has in the past. Many ITCs have switched to a product called iBoss, which we are looking at, as well as an option from OpenDNS. We were asked what would happen to those who purchased local M86 appliances should LACA switch. Unfortunately, there would be no use for the local box. However, any new product we switch to would be capable of local A.D. integration, and would replace the functionality of a local box. We will keep you posted on the progress and may be requesting volunteers to evaluate the products in production in the coming months.

*Managed WiFi Services* – Information was distributed regarding a free Ruckus Wireless training in Columbus on November 13, 2012.

*Storserver Backup Services* – The transition to the hosted Storserver is nearly complete. The demand for this was higher than anticipated among the ITCs, so LACA was asked to hold off any more conversions until more disk space could be put in place, which should be happening the week of November 12-16, 2012. In the meantime, and backups not moved to the hosted Storserver will continue to back up to LACA's local Storserver.

*Voice over IP Update* – Licking County ESC Citadel school is the next customer to come onboard. This was the first implementation done entirely by LACA instead of relying on an outside vendor, as the knowledge of VoIP within our organization has continued to grow in the last two years, allowing us to reduce costs.

## **Old Business**

*LACA Facility Move* – The official kick-off of the Roosevelt renovation project took place November 5, 2012. LACA is still planning an extended outage July 2013 for the move to the new building. More details will be finalized as the date draws near.

*Mobile Device Management* – Not much has taken place on this item since the last meeting due to lack of time and resources. If you have not gotten counts of your mobile devices (IPads, Android, other) to Jon Bowers, please do so. This will be necessary to compile potential numbers for a group purchase of MDM software.

*Sirsi Workflows Server Change* – LACA switched this server to a hosted server run by NOACSC (ITC in Lima) on October 5, 2012. The transition went very smooth and no reconfiguration was necessary at local library workstations.

## **New Business**

*LACA Network Team Helpdesk* - LACA's network team has begun using Spiceworks helpdesk for ticket tracking. All you need to do to start a ticket is send email to [network@laca.org](mailto:network@laca.org). No special formatting of the email is required. There is a portal as well, that you can log into to check your ticket status: <https://helpdesk.laca.org/portal/> Use your LACA email username/password to log into the portal. Spiceworks is free. If you decide you want to try an implementation for local district use, please let us know if you have questions about the configuration and we can try to help.

*Document Imaging/Warehousing* – Presentations on the OnBase document scanning/warehousing application have been done at LACA, and there is interest in implementing it. LACA just wanted to make the LACATech group aware of this and that this new service may be coming in the future.

*New LACA Website* – A new LACA website is currently in development. We hope to switch to this in January 2013. The new site will be fully integrated with existing LACA accounts, and portions of other LACA applications will be rolled into this site to provide timely information on trainings and meetings. Announcement will be forthcoming when we are ready to release the new site.

*October Topic-Based Meeting Update* – The October topic-based meeting was a demo of Fiddlehead, a product of CDI Computers, that provides the same functionality as Fog, DeepFreeze, Synchroneyes, N-computing, and a few others in one product. One shortcoming was during imaging, computers were reset and no retention of their old Active Directory name or Windows software activation. Granville is currently conducting a demo of the software and will give an update at a future LACATech meeting of their findings at the January 2013 LACATech meeting.

*FY13 LACATech Schedule* - Below are the scheduled dates for the upcoming FY13 LACATech meetings.

### Regular Meeting Dates

January 9, 2013

March 6, 2013

May 1, 2013

### Topic-Based Meetings

December 5, 2012

February 6, 2013

April 3, 2013

June 5, 2013

No topic was set for the December 5, 2012 Topic-Based meeting. LACA will take email requests into consideration for this meeting between now and the meeting date.

13-4 It was moved by Brian Gottfried and seconded by Larry Smith to adjourn the meeting at 9:34 am.

Reported by Chad Carson, Director of Technology, LACA